

Date: December 6, 2018

To: JLMBC

From: Staff

Subject: **Election of Officers and Meeting Schedule for Calendar Year 2019**

JLMBC MEMBERS

Management

Wendy G. Macy, Chairperson

Neil Guglielmo

Rich Llewellyn

Tony Royster

Matthew Rudnick

Employee Organizations

David Sanders, Vice-Chairperson

Paul Bechely

Chris Hannan

Steve Koffroth

William Violante

RECOMMENDATION

That the JLMBC (a) conduct annual officer elections for Chairperson and Vice-Chairperson for calendar year 2019 and (b) receive and file 2019 meeting calendar.

DISCUSSION

The JLMBC conducts annual officer elections for its Chairperson and Vice-Chairperson positions. According to the "Policies Governing the Joint Labor-Management Benefits Committee" (rev. 12/13/90), the position of Chairperson and Vice-Chairperson shall alternate between City Employee Organizations and City Management. For terms beginning in odd-numbered years, the policies prescribe that the Chairperson shall be a City Employee Organization Committee member with a City Management Committee member serving as Vice-Chairperson. Once the Committee takes its action, the change becomes effective January 1, 2019.

Additionally, to assist the Committee in planning for upcoming meetings, staff is also providing a meeting calendar for 2019 (**Attachment A**). The meeting calendar includes recurring annual events such as the annual renewals process and adoption of plan design changes during the month of May, Open Enrollment communications activities in August, and a schedule of benefit service provider presentations over the course of the full year. The calendar is subject to change based on JLMBC member availability. Benefit service provider presentations may also be adjusted based on provider availability. If changes are required, staff will update the Committee through the monthly projects and activities report.

Submitted by: _____
Jenny M. Yau

Approved by: _____
Steven Montagna

JLMBC MEETINGS CALENDAR – 2019		
MEETING	AGENDA ITEM	PRESENTATION
3-Jan-19	Benefits TPA Transition Update	None
	Limeade Transition Update	
	Wellness Program Update	
	Monthly Projects & Activities Update	
7-Feb-19	Benefits Provider Presentation	WageWorks (Tax-Advantaged Accounts)
	Benefit Service Provider Contract Extensions	
	Benefits TPA Transition Update	
	Limeade Transition Update	
	Wellness Program Update	
	Monthly Projects & Activities Update	
7-Mar-19	Benefits Provider Presentation	Kaiser (Health Insurance)
	Benefits TPA Transition Update	
	Long-Term Communications Strategic Plan	
	Limeade Transition Update	
	Wellness Program Update	
	Monthly Projects & Activities Update	
4-Apr-19	Benefits Provider Presentation	Anthem (Health Insurance)
	2019 Open Enrollment Data Review	
	Benefits TPA Transition Update	
	Limeade Transition Update	
	Wellness Program Update	
	Monthly Projects & Activities Update	
2-May-19	Benefits Provider Presentation	EyeMed (Vision Plan)
	Employee Benefits Trust Fund Staffing Reimbursements	
	2020 LAwell Plan Design and Renewals	
	Monthly Projects & Activities Update	
16-May-19	2020 LAwell Plan Design and Renewals	None
30-May-19	2020 LAwell Plan Design and Renewals	None
June 2019 – No meeting		

3-Jul-19	Benefits Provider Presentation	Delta Dental (Dental Insurance)
	Wellness Program Update	
	Monthly Projects & Activities Update	

1-Aug-19	Benefits Provider Presentation	The Standard (Life/Disability/AD&D)
	2020 Open Enrollment Communications and Activities	
	Employee Benefits Trust Fund Staffing Reimbursements	
	Wellness Program Update	
	Monthly Projects & Activities Update	

5-Sep-19	Benefits Provider Presentation	Optum (EAP)
	Employee Benefits Trust Fund Fiscal Year Review	
	Wellness Program Update	
	Monthly Projects & Activities Update	

October 2019 – No meeting

7-Nov-19	Wellness Program Update	Limeade (Wellness)
	Monthly Projects & Activities Update	

5-Dec-19	Election of 2020 Chairperson and Vice-Chairperson and 2020 Meeting Schedule	Morneau Shepell (TPA Services)
	2019 Open Enrollment Implementation for Plan Year 2020	
	Wellness Program Update	
	Monthly Projects & Activities Update	